



GP Electronics (HK) Limited

We Are:

GP Industries Limited is listed in Singapore since 1995 and head-quartered in Hong Kong, the main industrial investment vehicle of the Hong Kong-listed Gold Peak Industries (Holdings) Limited.

GP Electronics (HK) Limited is fully-owned by GP Industries Limited, the world's leading design and manufacturing company of professional audio products, not only being the largest electronics contract manufacturer in music industry, it is also the primary supply centre of KEF and Celestion branded products.

Human Resources Executive (3-Year Executive Development Programme)

Programme Highlights

Organized for over 10 years, the Graduate Trainee Program – 3-year Executive Development Programme has nurtured a number of business & technical elites in the Group. As a leading company of professional audio products, we are now offering an excellent long-term career development to high-caliber graduates from different discipline to cope with our company development in the Greater Bay Area.

Besides promising career development opportunities, you will be offered a comprehensive training, job rotation, project-based exposure and regular review in this programme.

Development Opportunities

As a Human Resources Executive, you are expected to become an all-round Human Resources Professional during these 3 years. You will be given the opportunities to expose and rotate in various Human Resources functions. You will also join ad hoc projects in Hong Kong, China and Thailand as a way of development.

In addition, you will receive a series of management and leadership training to equip yourself with the sense of business acumen and groom as the future leader of our Company.

Some of the key highlights of this 3-Year Executive Development Program are:

- Yearly job rotation on various functional areas of Human Resources Management including talent acquisition, reward system, training and development, and employee engagement to gain multi-dimensional exposure and skills set required for a Human Resources Professionals

- Involvement in ad-hoc projects to build up your business acumen and understand how Human Resources Department could add value to the company

Requirements

- Bachelor degree in Human Resources Management or relevant disciplines with good GPA result
- Good knowledge in various Human Resources areas and Hong Kong Employment Ordinance
- Self-motivated and dedicated to a career in Human Resources
- Pro-active, independent, energetic and able to work under pressure
- Strong analytical, communication and social skills
- Proficiency in using MS office
- Good command of English, Chinese and Mandarin
- Frequent travel to Shenzhen R&D Centre is required

Company Benefits

We work 5 days a week and offer competitive remuneration package including double pay, medical benefit, flexible working hour and free shuttle bus.

Application

Please submit your application via <https://form.jotform.com/GPEHK/jobapplication>

For more information, please visit our company website at www.gp-industries.com and www.kef.com.

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We have been accredited as an authorized employer to train perspective members of the HKICPA.

Internal Audit Executive

Programme Highlights

Organized for over 10 years, the 3-year Executive Development Programme has nurtured a number of business & technical elites in the Group. As a leading company of professional audio products, we are now offering an excellent long-term career development to high-caliber graduates from different discipline to cope with our company development in the Greater Bay Area.

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Responsibilities

- Assist audit seniors in performing analytical reviews and audits of group companies
- Perform audit work according to audit programs. Collect relevant audit evidences and perform objective analysis and assessment
- Discuss and confirm preliminary audit findings with relevant staff and supervisors of auditee companies
- Suggest internal control, risk management and process improvements
- Involve in due diligence and other ad hoc assignments
- Organize working papers and draft preliminary findings in accordance with department requirement

Requirements

- Bachelor degree in Accounting or related disciplines with good academic performance
- Internship experience in audit or commercial firms preferred
- Strong analytical, communication and social skills
- Self-motivated and dedicated to a career in internal audit
- Proficiency in using Microsoft applications (Excel, Word & Powerpoint)
- Good command of both written and spoken English, Cantonese and Mandarin.
- Knowledge of other foreign language is a plus
- Occasional travels to PRC and overseas may be required
- Fresh Graduates with less than 1 years' experience

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Programming Executive

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Development Opportunities

Joining our Executive Development Program as IT Executive, you will go through the following development modules under our **Software & Development Team**:

- On-the-job Training builds your capabilities in programming in technological environment.
- Job Familiarization Program exposes you to full spectrum of System Information Services and other key functional units, builds your working network and broadens your perspectives.
- Management & Leadership Training provides you a series of soft-skills training and leads you to future successors in the organization.

Responsibilities

- Formulate users specifications and/or functional specification for system designs
- Assist software development duties and maintain application system
- Participate in program coding, testing and deployment according to specification of the business applications
- Collect and analyze user requirement and provide system support

- Handle programming task 4GL Progress, HTML, PHP, Java Script & SQL etc.
- Involve in new and special IT projects

Requirements

- Bachelor degree in Computer Science/ Information Technology or related disciplines with good academic performance
- Good knowledge of technologies like 4GL, .NET, SQL, PHP, DB2 is preferred
- Energetic, aggressive, and willing to take initiative on problem solving
- Good communication & interpersonal skills
- Good command of English, Chinese and Mandarin
- Travel to Shenzhen R&D Centre & Huizhou factory & opportunities to travel overseas

Company Benefits

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Purchasing Executive

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Responsibilities

- Contribute ideas in sourcing purchasing in technological environment
- Learn a full spectrum of purchasing and other key functional units, as well as to build working network and broaden your perspectives
- Have regular technical trainings
- Collaborate with different departments within company
- Handle any ad hoc projects required

Requirements

- Bachelor degree in Electronics/ Materials Engineering or equivalent
- Being energetic, aggressive and self-initiative
- Good communication & interpersonal skills
- Good command of English, Chinese and Mandarin
- High mobility and willing to take overseas assignment is preferable
- Fresh graduates are preferred
- Travelling to Shenzhen R&D Centre & Huizhou Factory is required

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Sales Engineer /Sales Executive

Programme Highlights

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Responsibilities

- Handle marketing and sales activities of OEM/ ODM projects
- Grow and maintain effective customer and channel relationships with account management
- Perform project management to ensure the timely and successful delivery of our solutions according to customer needs and objectives
- Perform market research and business analysis to propose feasible recommendation to management
- Liaise with overseas customers and different functional departments within the company to identify and grow opportunities

Requirements

- Bachelor degree in Business Administration/ Marketing/ Engineering (Electronics, Mechanical, Industrial) or related disciplines with good academic performance
- Being energetic, aggressive and self-initiative
- Good communication and interpersonal skills
- High mobility and willing to take overseas assignment is preferable
- Interested in musical instrument or audio products will be an advantage
- Proficiency in using MS office
- Good command of English, Chinese and Mandarin
- Travel to China, Thailand and overseas is required

Company Benefits

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Sourcing Executive

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Responsibilities

- Work with Engineering and Sales & Product Marketing Department on advanced sourcing
- Perform vendor sourcing according to various criteria for electronics and electro-mechanical parts and components
- Source and select the suitable electronic/ mechanical components for the manufacturing of our OEM and ODM products
- Negotiate with suppliers to obtain most favorable price, schedule, and terms and conditions
- Communicate with suppliers to ensure the components are delivered in a timely manner
- Collaborate with different departments within company
- Handle any ad hoc projects required

Requirements

- Bachelor degree in Electronics Engineering or equivalent
- 2 years' experience in sourcing electronics and electro-mechanical components
- Energetic, aggressive and self-initiative
- Able to work under pressure and tight schedule
- Good communication & interpersonal skills
- Good command of English, Chinese and Mandarin
- High mobility and willing to take overseas assignment is preferable
- Travelling to Shenzhen R&D Centre & Huizhou Factory is required

Company Benefits

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Assistant Industrial Engineer

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Besides the opportunity to participate and contribute in company process improvement, automation and system development projects, you will be offered a comprehensive training, job rotation, project-based exposure and regular review in this programme.

Responsibilities:

- Participate in process improvement, automation and system development projects
- Conduct research to develop new and improved manufacturing processes
- Measure and analyse processes for process improvement
- Coordinate with various teams in factory to achieve project goals
- Prepare process and project documentation
- Handle ad hoc projects as assigned

Requirements:

- Bachelor Degree or above in Industrial, Process, System, Manufacturing Engineering or related disciplines
- Strong analytical and problem-solving skills
- Good interpersonal and communication skills
- Good command of English, Chinese and Mandarin
- Interested in musical instrument or audio products will be an advantage
- Responsible and persevere, solve problems with positive mindset

- Station in factory site in PRC or overseas

Company Benefits

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Assistant Electronics Engineer

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Responsibilities

- Design, implement, test and improve hardware and software architecture
- Conduct market & advanced technical research of product to be developed
- Prepare project documentation or various reports including Bill of Materials
- Assist in troubleshooting, analyzing and solving any technical issues in product development cycle
- Assist in building and testing from prototype sample stage to mass production and comply with standards including safety and EMC regulations
- Handle any ad hoc projects required

- Travel to Shenzhen R&D Centre & Huizhou factory & opportunities to travel overseas

Requirements

- Bachelor degree or above in Electronics Engineering or related disciplines with good academic performance
- Good knowledge of electronics, radio frequency, wireless and data communication, and signal processing
- Good knowledge of CAM/ CAD tools like Pspice, Protel or Pads and simulation tools will be an advantage
- Good interpersonal and communication skills
- Fluent in English and Chinese, good in Mandarin
- Interested in musical instrument or audio products will be an advantage
- Travel to Shenzhen R&D Centre & Huizhou / Thailand factory
- Candidates with more than 1 years' experience will not be considered

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Assistant Mechanical Engineer

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Besides promising career development opportunities, you will be offered a comprehensive training, job rotation, project-based exposure and regular review in this programme.

Responsibilities

- Involve in full product development cycle from design, prototypes to manufacture
- Use 3D CAD system and computer simulation to design and simulate design results before prototype validation
- Define specifications for metal and plastic mechanical parts and molds to ensure product quality, production yield and product reliability
- Work with industrial designers, electronics designers, manufacturing engineers and quality assurance engineers to ensure compliance of customer specifications with highest product, quality and within cost targets

Requirements

- Degree or above in Mechanical Engineering or related disciplines with good academic performance
- Good command of English, Chinese and Mandarin
- Interested in musical instrument or audio products will be an advantage
- Daily travel to Shenzhen R&D Centre or station in Huizhou factory is required
- Fresh Graduates with less than 1 years' experience

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Assistant Quality Engineer

Joining our Quality Assurance Department as Assistant Quality Engineer, you will be involved in project quality planning and execution of all quality tasks, from risk assessment during concept and design phase to validation and close tracking on all quality issues in pre-production stages. With opportunity to join our 3 years development program, you will receive a series of technical, management & leadership trainings which lead you to be a future successor in the organization to cope with our company development in the Greater Bay Area.

Responsibilities

- Responsible for Project Quality Engineering for specific customers
- Maintain the quality systems: ISO9000 / ISO14000
- Handle customer feedback and system improvement activities
- Coordinate with customer / safety agencies / quality auditing
- Perform internal quality audit and process audit
- Support to special projects such as Auto Testing System Development / RoHS Control System
- Require to travel within China and overseas for the job-related purposes

Requirements

- Bachelor in Electronic Engineering / Information Engineering or related disciplines with good academic performance
- Familiar with quality systems (ISO9000 / ISO14000 / Product Safety)
- Knowledge of international EMC and safety standards
- Knowledge of quality tools
- Knowledge of Hazardous Substance control, RoHS & WEEE
- Proficient in English and Chinese, fluent in Putonghua will be an advantage
- Good interpersonal and communication skills
- Stationed in PRC

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Assistant Software Engineer

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Responsibilities

- Design, code, test & debug embedded firmware for A/V consumers / Wireless products
- Setup development environment, implement embedded software / device, device's driver, protocol, and system software debugging
- Identify, track and resolve software development issues
- Interface with hardware design and development
- Handle any ad hoc projects required
- Travel to Shenzhen R&D Centre & Huizhou factory & opportunities to travel overseas

Requirements

- Bachelor degree or above in Electronics Engineering, Computer Engineering or related disciplines with good academic performance
- Good knowledge of C / C++, ARM, RTOS and/or Embedded Linux
- Experience of Windows / Mac / Android / iOS / Bluetooth / Wifi programming, and / or hardware debugging is an advantage
- Good interpersonal and communication skills
- Proficient in English and Chinese, fluent in Mandarin
- Interested in musical instrument or audio products will be an advantage
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